



**BOARD OF SELECTMEN
AGENDA**

November 22, 2010

**6:15 P.M - Call meeting to order
All stand for Pledge of Allegiance**

**Approve Minutes: November 8, 2010 – (Don & Bill)
Oct. 12, 2010 Exec Session – (Bette & Bill)**

Approve Warrants:

PW # 11-20	\$ 110,911.31
DW #11-18A	\$ 18,476.93
BW #11-21	\$ 59,479.37
# 11-21A	\$ 1,125.00

NEEDS ATTENTION

- 1) Please vote to renew the following Liquor Licenses for 2011 and sign the State renewal forms:

The Tea Garden; Groveland Fairways,LLC; Nierods, NC Liquors, Cedardale,

- 2) Chairman Greaney – discussion on requiring Log Books be provided with time sheets from employees who work out of office on field work

AGENDA APPOINTMENTS

6:15 P.M. – Chief Kirmelewicz – to discuss ACO services with Georgetown

6:30 P.M. - Public hearing with Board of Assessors- to set tax rate for FY'11

6:40 P.M. – Selectman Darke requested Police Chief and Road Commissioner meet to discuss town crosswalks and speed enforcement

ADJOURNMENT ----“Happy Thanksgiving”

Next Meeting: Monday, December 8, 2010 @ 6:15 P.M.

MINUTES

BOARD OF SELECTMEN

NOVEMBER 22, 2010

Meeting called to order at 6:15 P.M. at Town Hall.

Present Elizabeth A. Gorski, William H. Darke and Chairman Donald N. Greaney

6:15 P.M. - Animal Control Officer position

Chief Robert Kirmelewicz and Deputy Jeff Gillen met with the Board to discuss the agreement they have reached with the town of Georgetown through their mutual aid agreement regarding additional coverage of ACO services. Gillen told the Board that Groveland's ACO is scheduled for two days per week as is Georgetown's; that the two ACO officers will cover calls from both towns on the days they are scheduled. A Memo of Understanding was signed by both towns Chiefs, a copy of which is attached hereto and made a part of these Minutes. Kirmelewicz and Gillen told the Board this arrangement will give the towns four days of coverage instead of only two, doubling the services for the same cost. It was reported that there have been 285 animal calls since the first of the year. The Board thanked the Chief and Deputy for their efforts to provide more ACO service for the residents.

6:30 P.M. - Tax Rate Public Hearing

Assessor Manager Deb Webster and Assessor Gerry Hill met with the Board to present their recommendation for the FY 2011 tax rate. Webster reported that the Board of Assessors had met that morning and voted a single tax rate of \$12.55 per \$1000. for both commercial and residential property. Webster reported the average home valued at \$355,526 will see an increase of \$140 for FY 2011.

Moved Gorski, seconded Darke, and it was unanimously

VOTED: To approve the recommendation of the Board of Assessors to adopt a single tax rate of \$12.55 per \$1,000 of value for both commercial and residential property.

6:45 P.M. – Police Chief Kirmelewicz and Road Commissioner Arakelian

Selectman Darke had requested Chief Kirmelewicz and Road Commissioner Arakelian meet with the Board to discuss roadway safety. Darke told the men that in light of the recent pedestrian tragedy he had been thinking in general about ways to enforce the speed limits noting how people traveling through Boxford Square on Rt. 133 slow down when approaching that area knowing that the 25 mph speed limit is heavily enforced. Darke told the men that he would like to see the speed limits in Groveland enforced and doesn't care if the town is

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known by the bloggers as a town that enforces its speed limits. Greaney and Gorski agreed. Darke asked what can be done to make the cross walks more visible and the Road Commissioner responded that he may have a couple of the cross walk cones but that they don't last long because they are either hit and damaged or stolen. Chief Kirmelewicz and Deputy Gillen told the Board that they do have one portable radar sign board that they can utilize. The officers agreed that drivers aren't paying attention to the speed limits. The radar signs can be installed on poles but require a meter. Kirmelewicz noted that when his department had the Safety Car which was used solely for traffic control drivers knew they would be stopped if speeding because the car was visible throughout town; that account was taken away.

Darke told the men he would like them to put together a plan on how best to deal with this issue; that he would be in favor of using stabilization to purchase one of the sign boards. Chairman Greaney asked if there are grants available to help with the cost of this equipment and Deputy Gillen told him that the funding is no longer available via grants. Finance Director Labrecque told those present that the Safety Car account was cut due to State cuts (no longer paying the State's share of police incentive pay).

Minutes

Moved Darke, seconded Greaney, and it was

VOTED: To accept the Open Session Minutes of November 8, 2010, as presented.

DARKE, GREANEY – "Aye"; GORSKI – "Abstain"

Moved Gorski, second Darke, and it was

VOTED: To accept the Executive Session Minutes of October 12, 2010, as presented.

GORSKI, DARKE – "Aye"; GREANEY – "Abstain"

Warrants

Moved Darke, seconded Greaney, and it was

VOTED: To approve weekly Payroll Warrant #PW11-20.

DARKE, GREANEY – "Aye"; GORSKI – "Abstain"

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Moved Gorski, seconded Darke, and it was

VOTED: To approve weekly Deduction Warrant #DW11-18A,
and Bill Warrants #BW11-21 and #BW11-21A.

2011 Liquor License Renewals

Moved Darke, seconded Gorski, and it was unanimously

VOTED: To renew the following liquor licenses for 2011:
Groveland Fairways, Cedardale Outing Facility; The Tea Garden
Restaurant, Nierod's and NC Liquors.

Report of Finance Director

Finance Director Labrecque reported that the four district elementary schools have been approved to move forward into the next round under the State Green Program for funding replacement of roofs, boilers and windows. This project for Bagnall is estimated at \$2.2 million dollars. Labrecque informed the Board that the town could receive at a minimum 52% reimbursement; that the reimbursement range is between 31% to 80%. Labrecque suggested the Board may now wish to meet with the building committee, finance board and a couple members of the Bagnall PTO to decide what you want/need to be part of this project and how to pay for your final decision; that the PTO would be needed to support a Debt Exclusion Override if that is the way the town proceeded.

Log Books-Town Inspectors

Chairman Greaney told his fellow board members that as Chairman he has been signing off on a number of time sheets for various employees, town inspectors being several. He told the Board that he feels log books should be used by inspection employees so the Board will know that the required inspections are being completed annually, and to document where the employees are inasmuch as they get paid for hours outside of their offices, and that the weekly log should be attached to their weekly time sheets. Greaney noted that by following that procedure both the employee and town will be protected in case of complaints. He also suggested that in reviewing the Personnel Manual he noted that department heads should have their office hours posted on their doors so the public is aware of when they are available. The Board's Assistant was asked to invite wage/salary inspectors to meet with the Board on December 6th to discuss instituting the log/time sheet procedure as soon as possible.

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Adjournment

There being no further business to come before the Board, moved Darke, seconded Greaney, and it was

VOTED: To adjourn.
Adjourned at 7:12 P.M.

Respectfully submitted,

Nancy Lewandowski
Administrative Assistant